

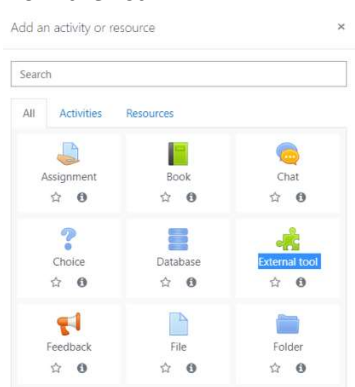
Oxford Learning Link LTI 1.3/Advantage Resource Import Instructions

Moodle 3.7+

Updated 7/2023

PLEASE NOTE: These instructions should be appropriate for all users with Instructor-level permissions or above, depending on their institutional settings, and provided proper tool integration steps have already been completed.

1. Go into the course where you wish to use Oxford resources.
2. Click “Turn Editing On”
3. Create a new Topic for your Oxford resources.
 - i. Click the “+Add Topics” button in the lower right.
 - ii. Choose the number of Topics you’d like to add.
 - iii. Next to the new topic(s), click “Edit” and select “Edit Topic”.
 - iv. Adjust the name and/or release conditions of the topic as appropriate, and click “Save Changes.”
4. Click “+ Add an Activity or Resource” inside the new Topic, and select “External Tool” from the list.



5. Give the new external tool a name (this can be arbitrary, as the Resources you’ll import will get their names from Oxford, and this will only be a placeholder).
6. Under “Preconfigured Tool,” under “Preconfigured Tools” you will see a list of all tools loaded into your institution’s Moodle instance. Look for one titled something like “Oxford Learning Link LTI 1.3” (the suggested name from our tool setup document), and click its name.
 - a. **Please note:** If you do not see an Oxford tool, please check with your LMS admin to assure the tool registration is complete, and that they have allowed it in your course.
7. Click “Select Content.”

- A screen will load that shows all products to which you have access. Provided you have gone through the usual process to gain access to Oxford resources, you should have access to the product(s) you have adopted.

Click the name of the product from which you would like to import resources (usually [Title] Student Resources).

Please Note: While instructors can add resources from any product to which they have access, students will NOT be able to access Instructor-only resources, and will need to purchase or redeem access to any Student resources.

Please Also Note: The LTI 1.3 protocol does not support QTI question bank imports; if instructors wish to import Test Banks for their titles natively into their system, they will need to import these separately via the Test Bank course package (where available).

Oxford Learning Link LTI® Advantage Tool Provider

Instructions

Welcome to the Oxford Learning Link LTI® Advantage Tool Provider. Choose from your available products, listed below, then select the resources you wish to add to your VLE using the **Add Selected Resources** button on the next page.

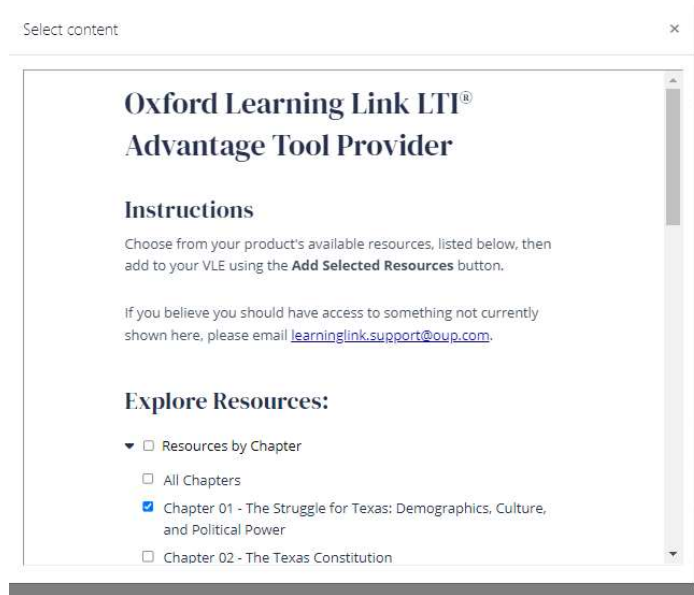
If you believe you should have access to something not currently shown here, please email learninglink.support@oup.com.

Your available resources

Below are the products and resources you currently have access to.

Product title	Status	Days left	Access Dates	Code
Jason's Sandbox	active	115	03 May 2023 - 04 Nov 2023	
By the People Brief 6e Instructor Resources	active	34	16 Feb 2023 - 15 Aug 2023	
<ul style="list-style-type: none"> ▶ American Government Weekly Quiz Archive ▶ By the People Brief 6e Student Resources ▶ By the People Brief 6e Supplemental Resources ▶ Inside Texas Politics 4e Instructor Resources ▶ Inside Texas Politics 4e Student Resources ▶ Inside Texas Politics 4e Supplemental Resources 				

- Inside the product is the Resource selection tool. You may use the tag navigation on the left to choose one or more classes of resource to view and select – Resources are arranged by location in the book (usually by Chapter) and by type of resource (all of the flashcards, all of the chapter quizzes, etc.).
- Make sure the boxes are ticked next to all Resources on the right that you wish to import into your initial course container (say, all of the Resources you'd like to use in your introductory lesson) by either using the red “Select all” and “Deselect all” buttons, or by toggling individual check boxes.
- Click the red “Add Selected Resources” button at the top of the list on the right.



12. You will see your selection(s) listed on the new page. Click “Save and Return to Course”.
13. All of the Resources you selected should now be inside of the Topic you created, and have grade book items created. From here, you may repeat these steps (making Topics and importing additional Resources), or begin using/assigning Resources in your course.

Please Note: Due to the way that Moodle handles grade items, ALL imported Resources will have associated grade items, not just assessment items (per Moodle’s own documentaiton:

https://docs.moodle.org/2x/ca/Grades_FAQ#I_just_created_a_new_assignment_with_the_.22Grade.22_setting_set_to_.22No_grade.22.2C_but_it_still_appears_in_the_grade_book). Such items will need to be manually hidden if there is no desire to expose them in the gradebook. Presently, Moodle does not allow these items to be imported as automatically hidden in the gradebook, though they are developing that functionality for the future (see <https://tracker.moodle.org/browse/MDL-54105> and <https://tracker.moodle.org/browse/MDL-74688>), and once in place we will work to support it.