

We use Brightspace – how do we integrate an Oxford Learning Link course package?

1. Contact Oxford Learning Link Support to obtain your Key and Secret:

Extended Live Support Hours: Monday – Friday: 9am – 11pm Eastern

Saturday: 11:30am – 8pm Eastern

Sunday: 11:30am – 11pm Eastern

855-281-8749

(immediate response; you will be asked for an email address to which we will send the key and secret)

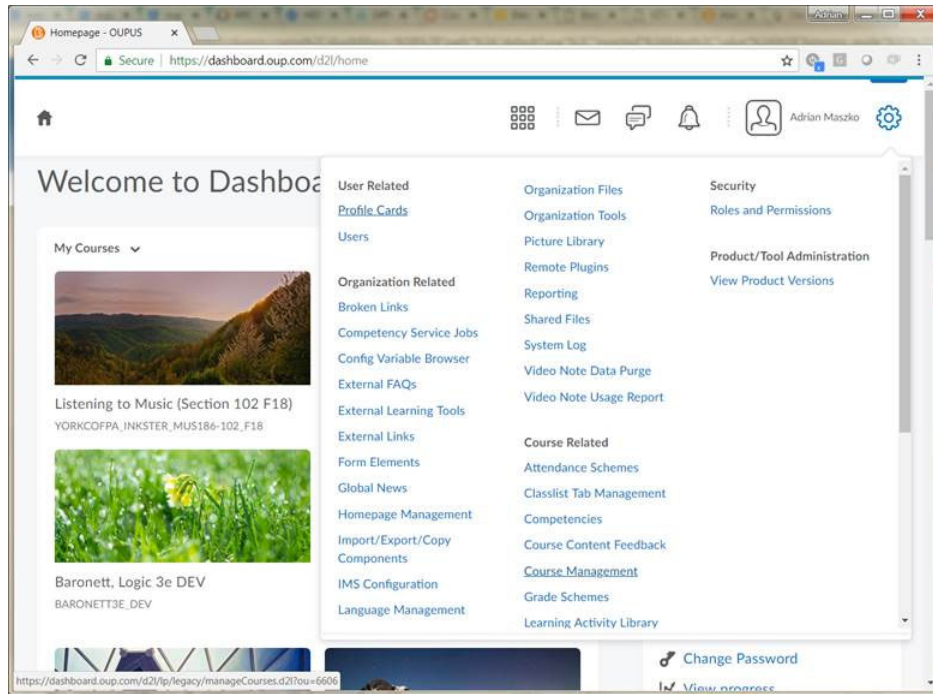
learninglink.support@oup.com (turnaround time less than 24 hours)

Note: OUP technical support is provided by HudsonSoft, so any written response may come from a hudsonsoft.com email address.

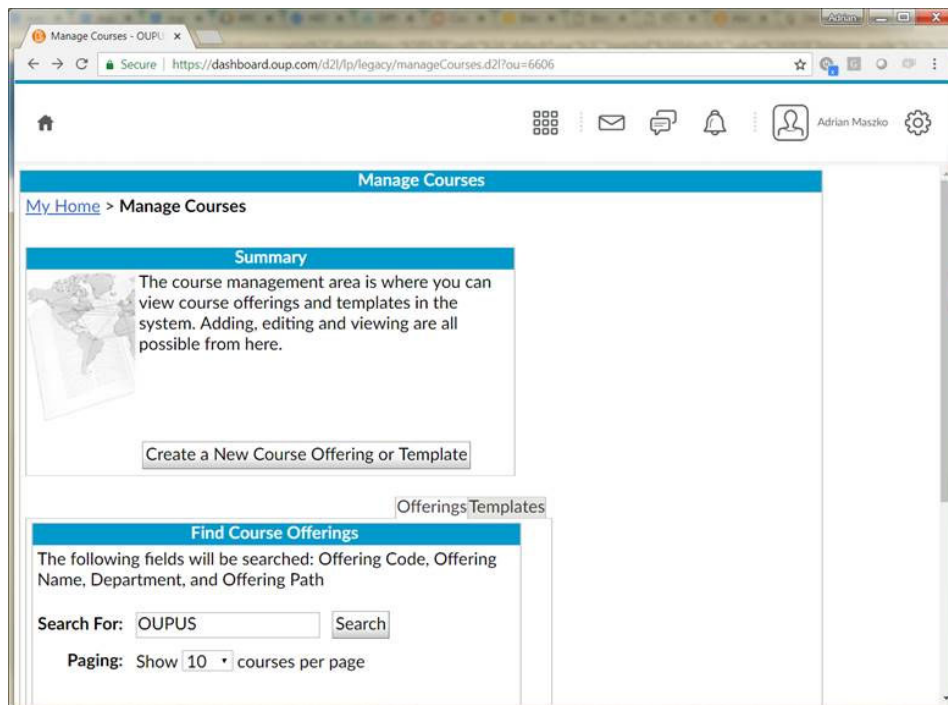
When you call, please also have available the email address from your LMS/VLE settings for each instructor, including any teaching assistants, who will need instructor-level access to this content. This is critical as we need to verify that the email address(es) in your LMS/VLE settings match exactly the email address(es) OUP has for them in our system. If those addresses do not match, the instructors will not be able to view the content.

Please note that the student email addresses in the LMS/VLE settings need to be the email address connected to their access. To ensure that the student's registration matches their account in your LMS/VLE, students need to register their access code or purchase code through the course content in your LMS/VLE.

- From the Admin > Course Related menu click "Course Management". If you already have a course shell set up, please go to step 7 below.



- Click "Create a New Course Offering or Template"



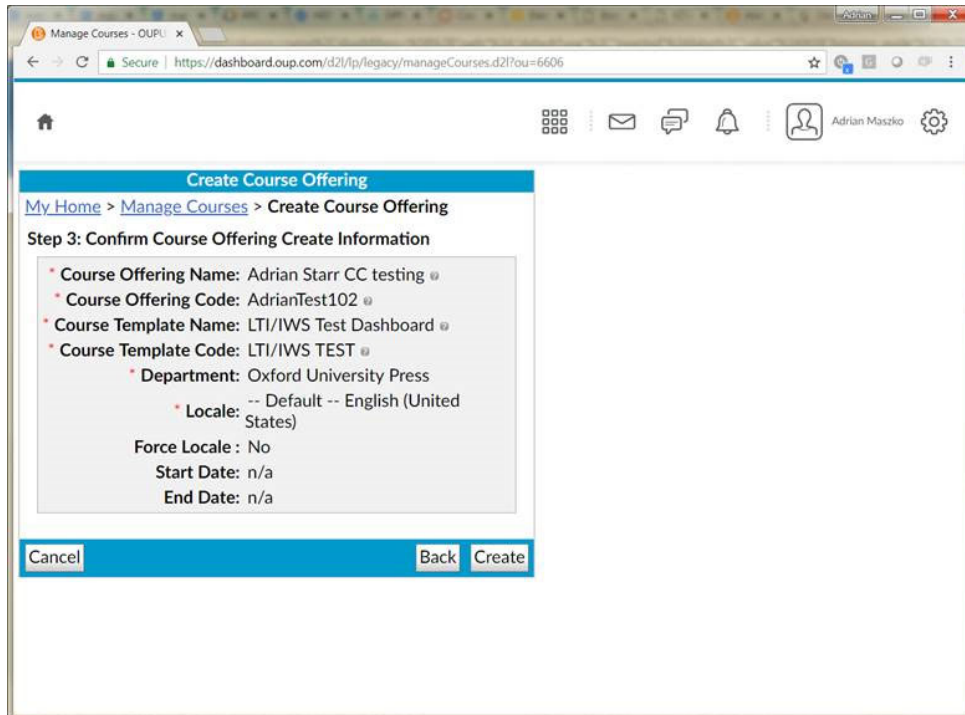
4. Choose your course creation type according to your institution's policies and click "Next"

The screenshot shows a web browser window with the URL <https://dashboard.oup.com/d2l/tp/legacy/manageCourses.d2l?ou=6606>. The page title is "Manage Courses - OUP". The user is logged in as "Adrian Maszko". The main heading is "Create Course Offering". Below the heading is a breadcrumb trail: "My Home > Manage Courses > Create a New Course". The current step is "Step 1: Choose Course Creation Type". There are three radio button options: "Create a new template.", "Create a new course template and a new course offering that has never been offered before.", and "Create a new course offering based on an existing template:". The third option is selected. Under this option, there is a dropdown menu with "LTI/IWS Test Dashboard (LTI/IWS TEST)" selected and a "Search For template" link. Below that is another radio button option: "Reoffer a course offering by choosing a previous version of that course offering:". Under this option, there is a dropdown menu with "Select a course offering..." and a "Search For offering" link. At the bottom of the form are "Cancel" and "Next" buttons.

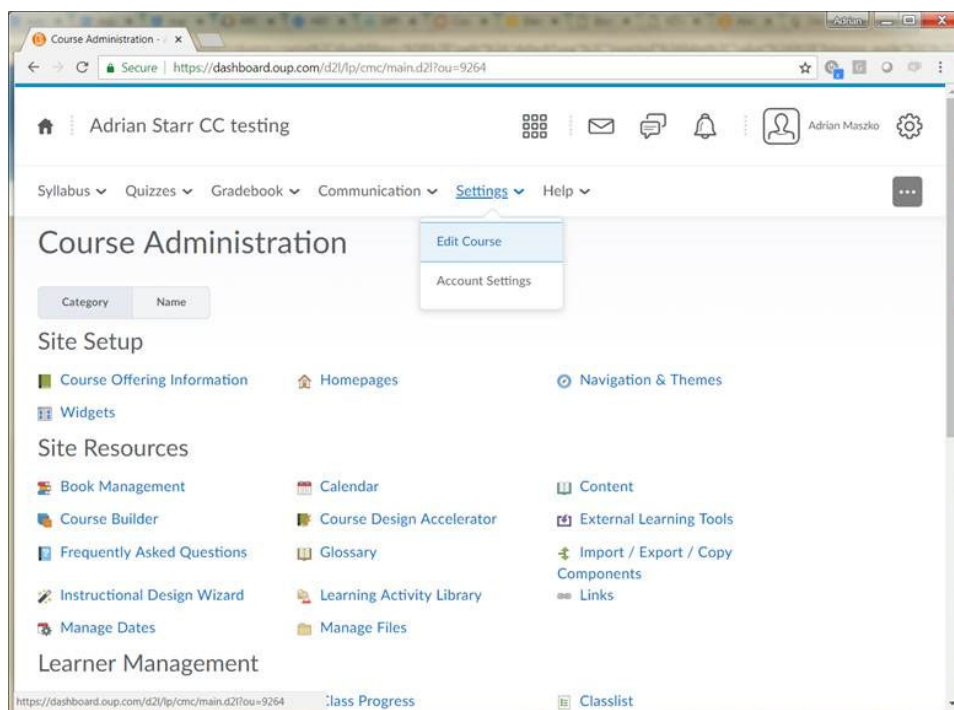
5. Enter Course Information and click "Next"

The screenshot shows the same web browser window as the previous one. The main heading is "Create Course Offering". Below the heading is a breadcrumb trail: "My Home > Manage Courses > Create Course Offering". The current step is "Step 2: Enter Course Information". There are several fields with red asterisks indicating required fields: "Course Offering Name:" (text input), "Course Offering Code:" (text input), "Course Template Name: LTI/IWS Test Dashboard" (text input), "Course Template Code: LTI/IWS TEST" (text input), "Department: Oxford University Press" (text input), "Locale: -- Default -- English (United States)" (dropdown menu), "Force Locale:" (checkbox), "Start Date:" (calendar picker showing January 1, 2018), and "End Date:" (calendar picker showing January 1, 2019). At the bottom of the form are "Cancel", "Back", and "Next" buttons.

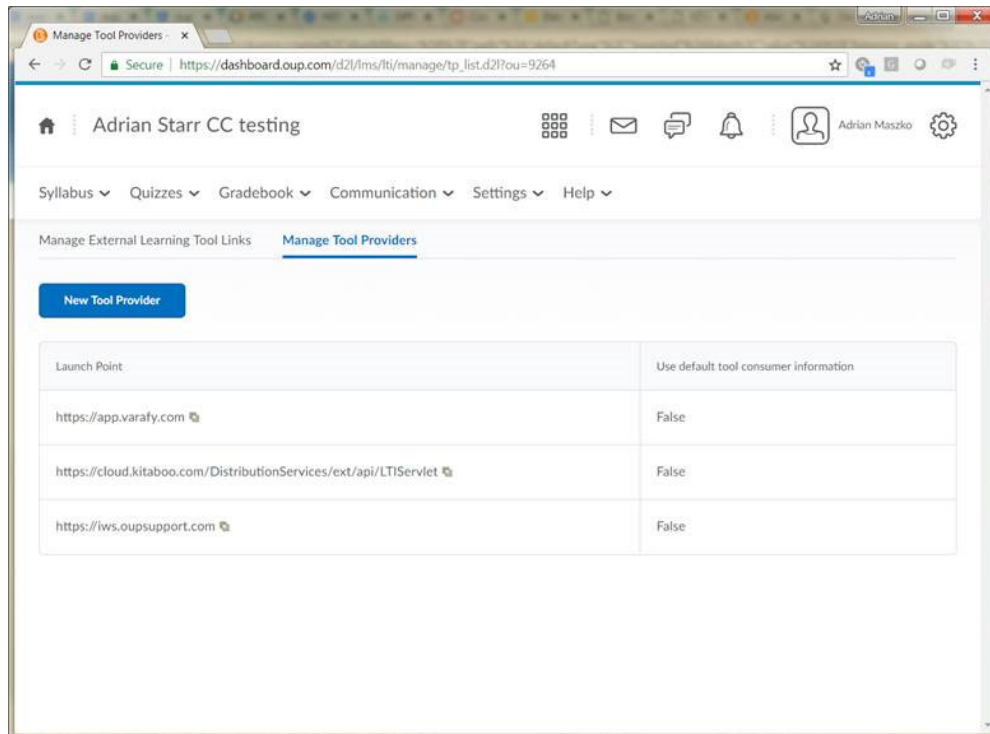
6. Confirm course offering create information by clicking "Create" then click "Done" on the next screen.



7. Find your course and from the Settings menu click "Course Administration" (may be called Edit Course in some versions) and then click "External Learning Tools" under Site Resources



8. Click "Manage Tool Providers" and then click "New Tool Provider"



9. Enter the following information and click "Save and Close":

Launch Point: iws.oupsupport.com

Secret: Your provided Secret

Tool consumer information: Use custom tool consumer information instead of default.

Key: Your provided Key

Name: OUP LTI Content Links

Description: Optional

Contact Email: learninglink.support@oup.com

Tick Visibility: "Allow users to use this tool provider"

Custom Parameters: `hideCreditCardPurchase=true`.

Nb. If your institution has purchased IA, you can include the above to avoid confusing your students. This will disable the credit card purchasing option for them when they are redeeming access to content.

10. Tick the following Security Settings:
- i. Send tool consumer information to tool provider
 - ii. Send context information to tool provider
 - iii. Send LTI user ID and LTI role list to tool provider
 - iv. Send user name to tool provider
 - v. Send user email to tool provider
 - vi. Send link title to tool provider
 - vii. Send link description to tool provider
 - viii. Make tool provider available to: Current Org Unit

New Tool Provider - Adri... x

Secure | https://dashboard.oup.com/d2l/lms/lti/manage/tp_newedit.d2l?ou=9264

Contact Email

hedigital.support@oup.com

Visibility

Allow users to use this tool provider

Security Settings

Send tool consumer information to tool provider

Send context information to tool provider

Send LTI user ID and LTI role list to tool provider

Send user name to tool provider

Send user email to tool provider

Send link title to tool provider

Send link description to tool provider

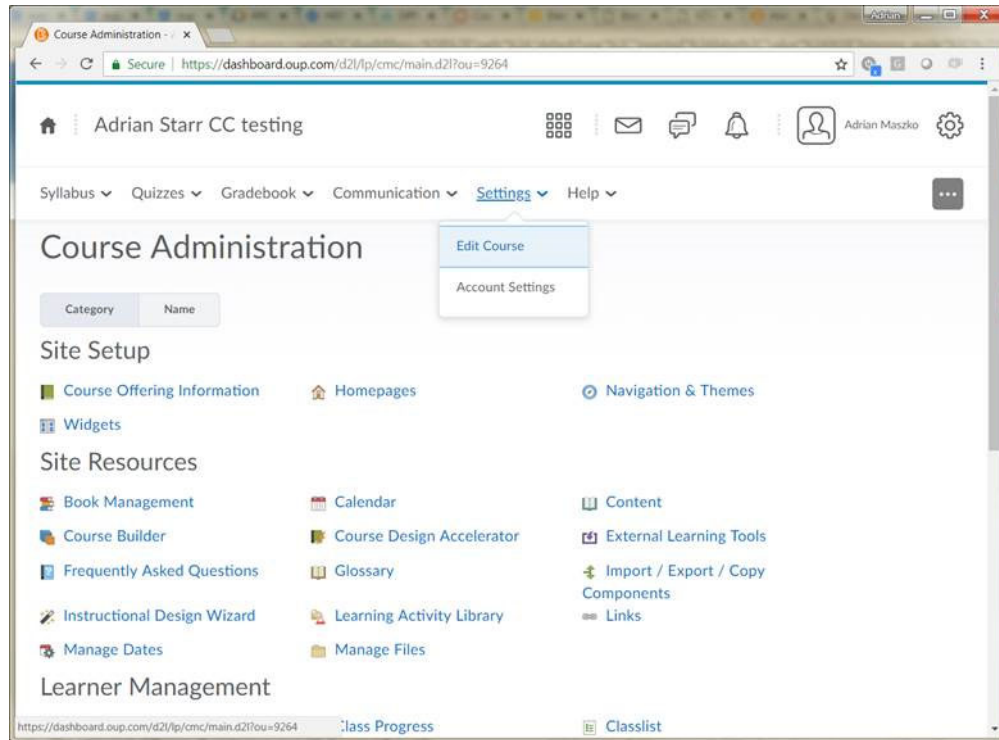
Make tool provider available to:

Current Org Unit: Adrian Starr CC testing

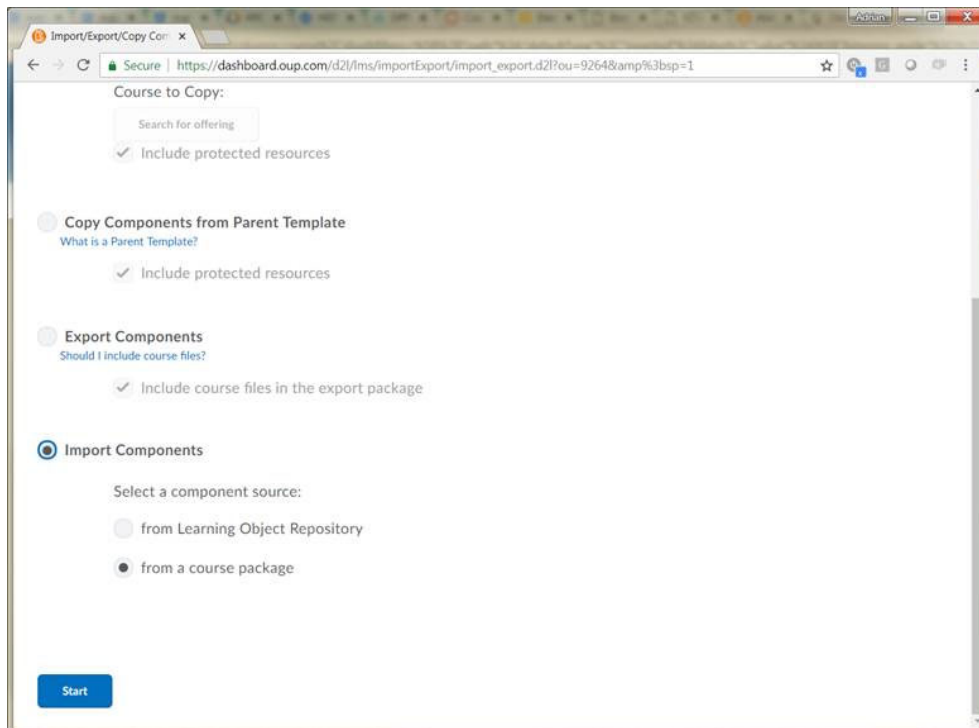
Add Org Units

Save and Close Save Cancel

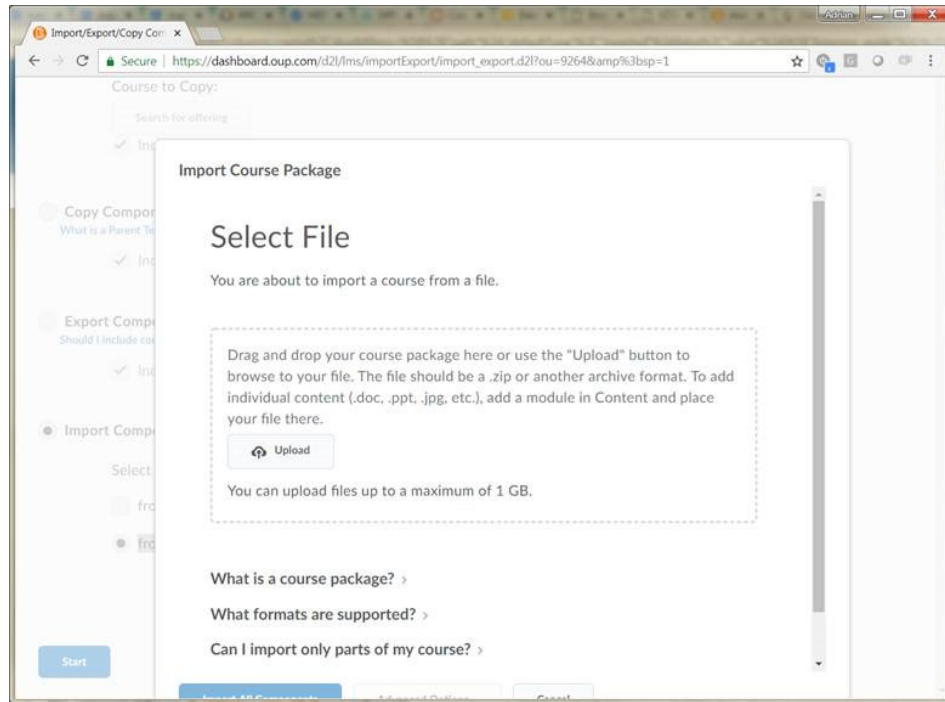
11. From the Settings menu click "Course Administration" (may be called Edit Course in some versions) and then click "Import / Export / Copy" under Site Resources



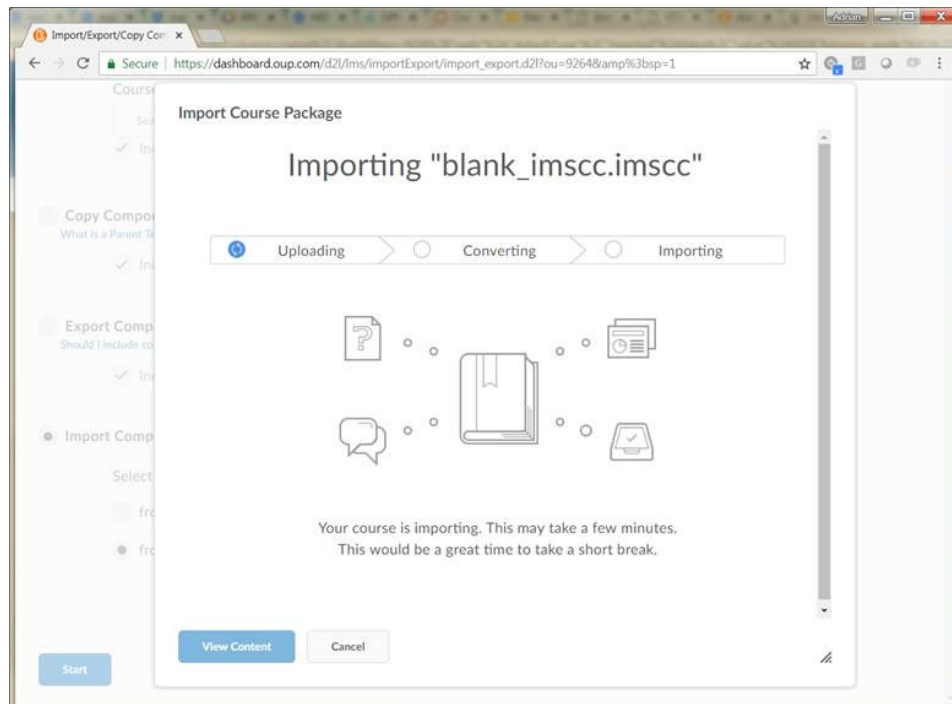
12. Select "Import Components" and select "Select a component source: from a course package". Click Start.



13. Click "Upload" and find the imssc file provided to you and then click "Import All Components"



14. Wait for the import to complete and then click "View Content" to browse the content added to the course. Note: the import process will likely generate false positives as error messages.



15. Your cartridge content should now look similar to what you see below.

