

Welcome to Learning Cloud by Oxford University Press (formerly known as Dashboard)! The following timetable is based on best practices for implementation; however, if you need to implement these sources in a narrower timeframe, our Digital Support Team is there to get you set up in no time at all!

Accessing Your Resources (approx. 6 weeks prior to start of term)

- Request access to a Learning Cloud demo course for your text from your local Sales Representative
- Once you have access to the Learning Cloud demo course, request your own course from the home page in your demo course.
 - If you already have Learning Cloud courses, request additional courses from the home page of your existing course.
- Review the Instructor Quick Start Guide and how-to videos (coming soon)
- Bookmark the Oxford University Press [Support Customer Portal](#)
- Make any necessary course modifications, including setting the proper time zone

Course Set-up (approx. 4 weeks prior to start of term)

- Determine which resources will be required for your course (activities, quizzes, etc.)
- Set due dates for assignments and assessments in your syllabus
- Review/modify your course settings
- Update/finalize your syllabus to ensure that it includes information about your Learning Cloud course and how students can register
- A few days before the first day of class, share your course-specific Learning Cloud registration link and support information with your enrolled students. The Student Welcome Email Template in your Getting Started resources will help you with this.
- Print, upload, and/or email out any course documents students will need for the first day of class

First Day of Class

- Send a follow-up email encouraging all enrolled students to register for access to you Learning Cloud course and distribute student support documentation
- Present the Student Quick Start Guide presentation to register students in class and review why registering is important for student success in your course

Need help? Contact the Digital Support Team at:

Email: LearningCloud.Support@oup.com

Phone: 855-281-8749

Website: <https://oup.softwareassist.com/>

Digital Support Hours:

- Monday–Friday: 9:00am–11:00pm (EST)
- Saturday: 11:30am–8:00pm (EST)
- Sunday: 11:30am–11:00pm (EST)